



SRI EVURU SUBBARAO MEMORIAL HEALTH CARE AND EDUCATIONAL SOCIETY

(registered under Societies Registration Act XXI of 1860)

Reg. No: 252/1997)



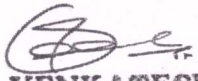
By-laws & Memorandum of Association

D.No: 2-33,
Gullapalli - 522 309,
Cherukupalli (Mandal) Guntur District,
Andhra Pradesh, India

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M. VENKATESWARLU
ADVOCATE / NOTARY
Appointed by Govt. of A.P.
TENALI - 522 201
Guntur Dt., A.P., INDIA.

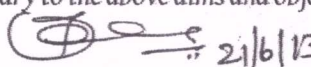


SRI EVURU SUBBARAO MEMORIAL HEALTH CARE AND EDUCATIONAL SOCIETY

(Registered under Societies Registration Act XXI of 1860 Registration No: 252/1997)

MEMORANDUM OF THE SOCIETIES

1. Name of the Society : SRI EVURU SUBBARAO MEMORIAL HEALTH CARE AND EDUCATIONAL SOCIETY
2. Location of the office : D.No: 2-33, Gullapalli - 522 309
Cherukupalli (Mandal)
Guntur District,
Andhra Pradesh
India
3. Aims and Objects:
 - i) To improve the skills and knowledge of youth and make them as a resourceful persons in building the nation
 - ii) To run Adult Education Schools where imparting education among them in a vibrant way
 - iii) To establish Libraries and helping in building a knowledgeable Society
 - iv) To encourage, conduct and co-ordinate cultural programmes and make them mentally healthy and create pleasant atmosphere among the rural youth.
 - v) To make youth physically healthy by organising sports and athletics
 - vi) To conduct sports and cultural competitions among the trained in mandal and district level
 - vii) To make our village strengthen economically by make our members train in various economic activities like Agri based and allied such as fishing, cattle breeding, new techniques in cultivation.
 - viii) To improve clusters of resource persons and network
 - ix) To campaign pro active health measures and family planning programme
 - x) To help Women and improve them socially and economically
 - xi) To make our Village Clean & Green and active participation in developmental programmes
 - xii) To distribute books, cloths to poor and needy talented students and help them economically
 - xiii) To do all other things and acts those are conducive and ancillary to the above aims and objects.


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CERTIFICATE

"Certified that the Association is formed with no profit motive and no commercial activities involved in its working"

"Certified that the Association would not engage in any agitation activities to ventilate grievances"

"Certified that the office bearers are not paid from the funds of the Association"

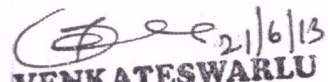
"Certified that the office bearer of the signatures are Genuine"

DECLARATION

We the undersigned persons in the memo have formed into an association and responsible to run the affairs of the Association are desirous of getting the Society registered under Societies Registration Act XXI of 1860.

LIST OF THE EXECUTIVE BODY

S.NO	NAME	DESIGNATION	OCCUPATION	SIGNATURE
1	Dr. Evuru Kesavathi Gullapalli, Cherukupalli(M) Guntur District	President	Doctor	
2	Dr. Evuru Gnaesh Gullapalli, Cherukupalli(M) Guntur District	Secretary & Correspondent	Doctor	
3	Kesava Rao.P C/o. Dr. Eepuri Ganesh Gullapalli, Cherukupalli(M) Guntur District	Treasurer	Business	
4	Prabhavathi. P W/o. Kesava Rao.P Gullapalli, Cherukupalli(M) Guntur District	Member	House Wife	
5	Sartyanarayana.M Gullapalli, Cherukupalli(M) Guntur District	Member	Compounder	
6	Vaka Srinvasa Rao Gullapalli, Cherukupalli(M) Guntur District	Member	Compounder	
7	Mysore Babu Gullapalli, Cherukupalli(M) Guntur District	Member	Compounder	
8	Padmavathi. T Gullapalli, Cherukupalli(M) Guntur District	Member	Business	
9	Swamy. Y Gullapalli, Cherukupalli(M) Guntur District	Member	Lab Technician	


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RULES AND REGULATIONS OF THE SOCIETY

3.1 CATEGORY OF MEMBERS:

- a) Ordinary Member
- b) Life Member
 - i) Maha Raja Poshakulu Rs. 1, 116.00
 - ii) Raja Poshakulu Rs. 558.00
 - iii) Pohakulu Rs. 116.00
- c) Executive Members

4. GENERAL BODY (Ordinary Members):

It consists of ordinary and life members.

In this context member's eligibility with regard to the age 18 years minimum age and 35 years is maximum age.

Subscription to the membership is Rs.10/- per year.

The member has to apply for membership in the prescribed format.

The membership valid up to 31st Dec only for the year in whatever month of the year the subscription will be paid by the member

Generally, General Body Meeting called for in the month of Dec every year to elect the New Executive Body

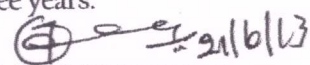
The grace period of one month from the last date of subscription i.e 31st Jan is given to the member to renewal, if the member has not paid the prescribed subscription the next day i.e 1st Feb deemed to be membership is cancel

Members will be elected by the quorum in a meeting call for if any vacancies arise.

It shall convene its meeting as and when required an Extraordinary / Special / General Body Meeting to take the important / immediate decisions and to pass resolutions and powered to remove the executive committee and its members and to accept their resignation.

4.1) FUNCTIONS:

- i) To Pass the budget for the ensuing year and approve the Audited Statement of Accounts, Receipts & payments Account, Income & expenditure statement Balance Sheet, Consolidated statement of Accounts, utilization Certificate and Audited Reports as on 31st March of the previous year;
- ii) To approve the report of the activities of the Secretary about the activities of the society.
- iii) To elect the Executive Committee etc.,
- iv) To admit and denying life members and ordinary members
- v) To collect and accept donations to achieve the aims and objects of the society.
- vi) The tenure of Executive Committee once elected shall be for three years.


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5. Life Members

Life Members will be permanent members of the society irrespective of their age.

Life Members contribute money in the form of donations to work for collective aim.

Life Member will not be elected as an executive Members.

Life Members will participate in General Body Meetings and cast their vote also.

Life Members can be allowed to participate on special invitation only in any Executive Committee Meeting and he/she role is honorary. Guidance and valuable advices may be considered.

To approve the Projected Income & expenditure and other reports for the coming year

Power to appoint Auditors, Advocates and professionals

To finalise and approve the activities and proposals of the Executive Committee

General Body Meeting will be conducted in every year of the December to elect new Executive members.

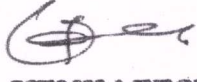
6. EXECUTIVE COMMITTEE:

- I) Executive Committee shall consist of Nine Members who are Office Bearers i.e. (a) President -1 (b) Secretary & Correspondent -1; (c) Treasurer -1 and six other members elected from the annual General Body meeting; Members tenure is one year.

The Existing Founder Secretary shall continue as Secretary for life;

II) FUNCTIONS OF THE EXECUTIVE COMMITTEE:

- (a) The Executive Body has full powers regarding the administration of the Society;
- (b) Executive Committee may by resolution authorize for the full year one of the Vice - President, to act as President in his / her absence;
- (c) May appoint the adhoc Committees and delegate its powers with the approval of the General Body for admission of new inmates and / or for more than a week;
- (d) May nominate one of the two - Joint Secretaries to act as Founder (Resident) Secretary in the absence of the Founder (Resident) Secretary for more than a week;
- (e) To fix the dates and Agenda for the Executive and the General Body Meetings.
- (f) All Functions Ceremonies etc shall be held on behalf of the Trust constituted for the purpose of the Society;
- (g) The Expenditure shall be apportioned to the activities of the Society for the Meetings, Seminars, functions, Camps etc;

 21/6/13
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7. FUNCTIONS OF THE OFFICE BEARERS:

(a) PRESIDENT:

The president presides over all the Meetings of the both the General Body, and the Executive Committee.

President has to note the resolutions in his own hand writing in the kept registers and sign their off. President shall cast his vote in case of tie.

He /She can supervise all the activities of the Society.

The President shall fix the dates of the meetings of the General Body and the Executive and it is the duty of the president to conduct General body Meeting within 15 days if 1/3 members insisted to conduct meeting in written.

Power to spend up to Rs.100/- in emergency situations for which written permission has to be taken in ensuing meetings and ratification required.

(b) FOUNDER SECRETARY and CORRESPONDANT

The FOUNDER SECRETARY and CORRESPONDANT shall discharge all the functions and duties of the President, when the President is absent by whatsoever reason.

The FOUNDER (RESIDENT) SECRETARY and CORRESPONDANT may preside over the meetings in the absence of the President with his permission and act as the President exercising all his powers in conducting Executive Meeting.

is the Custodian of all records relating to the Society. He / She have to record the minutes of all meetings. He / she guide the Treasurer in preparing the budget and expenditure statements to place before the General Body and the Executive Committee for its approval.

He /she shall supervise the day to day activities of the society and keeping books and records, empowered to control and supervise over the staff, inmates and beneficiaries.

Issue the notice for the meetings of the General Body and the Executive committee Specifying date, time and place with Agenda in writing before 7 days of the meeting. In case of emergency, meetings may be called for with 48 hours notice

It is the duty to submit Report pertaining to the activities of the society before the general body

He/She shall also undertake the purchases for the Society; He /She will incur the expenditure as per the budget and resolutions of the General Body and the Executive Committee

(c) TREASURER:

He/She has to keep Society funds in society, in the bank or post-office and with permission of the president has to conduct the financial transactions, in case of cheque facility, the cheques have to be duly signed by President and Secretary both.

He has the power to give receipts for the donations, fees and other proceeds.

Duties including the maintenance of accounts, to prepare the budget, to submit the audited statement of accounts of the Society to the General Body and the Executive Committee Body, and to the auditor as and when required.

Duty to prepare Annual Budget and present before the general body

8. **QUORUM: The meeting of -**

(a) **EXECUTIVE COMMITTEE:** The Executive shall at least once in a quarter and or as often as may be required in the opinion of the president. The Quorum for the meetings of the Executive shall be seven members. For the Emergency meetings it shall be five members;

(b) **Termination**

Member of the Executive Committee will be terminated from his membership if he/she countiously absent 4 times for the meetings. But, he/she will be Continued as general and ordinary member of the Society.

If it is being found that a member is working against the aims and objectives and damaging the image of society can be removed by calling a special extraordinary Meeting by majority vote irrespective of his/ her status in the society.

(9) **AMENDMENTS:**

Only Generalbody has the power to carry out ammendements.

No amendments or alteration shall be made to the Bye - Laws of the Society unless it is voted by 2/3rd of members present at a special meeting convened for the purpose with due notice of amendments circulated.

The amendments shall be deemed to have been valid after they are passed by 2/3rd of the members present and voting. The amendments take effect from the date of confirmation;

Amendements will be taken place in accordance with provisons of Sec.12 of Society Registration Act XXI of 1860.

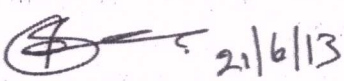
(10) **PROPERTIES:**

All the immovable and movable assets such as Land, Structures, Fixtures, and other assets including Fixed Deposits, thereof, and the equipment and the machinery relating to the old age Home, Hospital etc. Belonging to either by way of lease, purchase or gift or as either by way conveyance of this Society shall vest in and managed by the soicety itself and no individual member will have any right over the Soicety Property.

Managemnt of the society property willed carried out by the members appointed by the Executive Committee and the books of accounts to be maintained there off.

II) **DISSOLUTION:**

In case the society has to be wind up, the property and funds of the society shall be transferred or paid to some other institutions with similar aims and objects in accordance of the provisions of the Act.


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